



Steering Committee Meeting

October 22, 2013
City Hall, Salmon Arm

Record of Decisions and Action Items
at October 31, 2013

Meeting Objectives

1. Review and approve Terms of Reference, Shuswap Watershed Water Quality Program
2. Review and approve 2014 Developmental Year Plan
3. Review governance model options
4. Discuss next steps in recreation management plan

Directors present

Paul Demenok, CSRD 'C', CHAIR
Nancy Cooper, City of Salmon Arm, VICE CHAIR
Rene Talbot, CSRD 'D'
*Rhona Martin, CSRD 'E'
Larry Morgan, CSRD 'F'
*Howie Cyr, City Enderby
*Jackie Pearase, RDNO 'F'
*Darrell Trouton, District of Sicamous
*Ron Anderson, TNRD, Village of Chase
Dave Nordquist, Shuswap Nation Tribal Council
Ray Nadeau, Public Advisory Committees representative
Pete Lishman, Technical Teams representative
** attended for part of the meeting*

Regrets

Peter Milobar, Kamloops
Ron Jules, Shuswap Nation Tribal Council

Observers and Staff

Observers: Heidi Frank, District of Sicamous; members of the Shuswap Waterfront Owners Association; Columbia Shuswap Regional District staff
Staff: David Marshall, Fraser Basin Council
Staff: Mike Simpson, Fraser Basin Council
Staff: Erin Vieira, Fraser Basin Council

Meeting Outcomes

- Meeting summary of September 11 2013 was reviewed and discussed, but not approved
- Update on the derelict, abandoned docks removal program and financial update was provided by Mike Simpson
- The draft Terms of Reference for the proposed Shuswap Watershed Water Quality Program was discussed, and input collected from committee members
- The draft Developmental Year Plan was discussed, and input collected from committee members
- Update on the Water Sustainability Act was provided by Minister of Environment Mary Polak

RECORD OF DECISIONS and ACTION ITEMS

The Chair called the meeting to order at 12:30 PM.

MOTION to approve the agenda and receive the draft SWWQP Terms of Reference and draft Developmental Year Plan documents.

Moved by Mayor Cooper, seconded by Director Talbot.

CARRIED

Action Item #1: FBC staff will compare notes captured on-screen at the September 11 Steering Committee meeting with the meeting summary that was distributed, and seek clarification on inconsistencies.

1. Mike Simpson provided the Steering Committee with an update on the derelict, abandoned docks removal program and a SLIPP financial update.

2. David Marshall facilitated a round-table discussion on the draft Terms of Reference for the Shuswap Watershed Water Quality Program (refer to *Shuswap_Watershed_Water_Quality_TOR.pdf*, distributed via e-mail on October 16th).

Director Martin entered the meeting

MOTION to have Fraser Basin Council staff make edits to the draft Terms of Reference incorporating input from the Steering Committee, that there will be individual follow up, and brought back to the Committee for review and endorsement.

Moved by Director Morgan, seconded by Director Talbot.

CARRIED

Action Item #2: FBC staff will revise the draft TOR and re-circulate to the Steering Committee via e-mail, and conduct follow-up phone calls and/or meetings with committee members to discuss it.

3. David Marshall facilitated a round-table discussion on the draft Developmental Year Plan (refer to *Developmental_Year_Plan.pdf*, distributed via e-mail on October 16th).

Mayors Trouton and Cyr, and Director Pearase exited the meeting

MOTION to continue designing the Developmental Year Plan taking into account the discussions, and points of concern and clarification needed as put forward by the Steering Committee.

Moved by Director Martin, seconded by Director Talbot.

CARRIED

Action Item #3: FBC staff will revise the draft Development Year Plan and re-circulate to the Steering Committee via e-mail, and conduct follow-up phone calls with committee members to discuss it.

Mayor Anderson exited the meeting

4. The Chair acknowledged the time and delay in addressing all agenda items.

MOTION to have another committee meeting in 2013 to review and endorse revised draft Terms of Reference and Developmental Year Plan documents, discuss governance models, current status and next steps of the Recreation Management Plan as per the Agenda for October 22, and the roles and responsibilities of the Steering Committee Chair.

Moved by Director Martin, seconded by Director Talbot.

CARRIED

Action Item #4: FBC staff will coordinate a follow-up meeting in late November or early December.

Action Item #5: FBC staff will draft outline of Steering Committee Chair role and responsibilities, and circulate by e-mail to Steering Committee members in advance of the next meeting.

MOTION to adjourn.

Moved by Director Martin, seconded by Director Morgan.

CARRIED

Adjourned at 3:50 PM